



Monarch High School

Underclassmen Final Exam Early Sign Out Authorization Form Front Office 754-322-1400

Final exams are May 29th - June 3rd and are Early Release Days. Depending on exam exemptions, some students may be eligible to leave campus after their first exam of the day. If you would like your student to leave campus after their first exam of the day, please fill out the form below. An ID of your parent/guardian must be attached to this form. The ID must match the parent/guardian contact information in FOCUS.

- Once they leave campus, they will not be allowed back on campus.
- If they take other students home, they will have to come back at the end of the day to pick them up.
- This form is due by May 28th to Ms. D. in student affairs
- Students who are leaving will have to show their ID and exit through the guidance breezeway gate.

Student Information		
Student Name (Please Print Clearly)	First:	Last:
Student Number		
Grade Level		

Parent/Guardian Information		
Parent/Guardian Name (Please Print Clearly)	First:	Last:
Parent/Guardian Phone Number		
Parent/Guardian e-mail		

PARENT/GUARDIAN SIGNATURE: _____ Date _____

The signature above indicates the parent/guardian of the student mentioned above authorizes the early dismissal of the student from school.

REMINDER: A CLEAR COPY OF A PHOTO ID FROM THE PARENT/GUARDIAN MUST BE ATTACHED FOR STUDENT RELEASE TO BE GRANTED.